



Water Usage Policy

1. Purpose

This policy sets out the organization's commitment to responsible water use, conservation, and management. Water is a critical natural resource, and efficient usage is essential to ensure sustainability, support operations, and protect the environment.

2. Scope

This policy applies to all employees, contractors, suppliers, and stakeholders involved in the organization's operations, facilities, and projects.

3. Policy Statement

We are committed to:

- Using water responsibly and efficiently across all operations.
- Minimizing water wastage, pollution, and contamination risks.
- Complying with local, national, and international water-related regulations.
- Promoting water conservation awareness among employees, suppliers, and communities.
- Supporting water sustainability initiatives and innovations.

4. Objectives

- Monitor and measure water consumption across operations.
- Reduce freshwater usage and encourage recycling and reuse of treated water where possible.
- Implement water-efficient technologies and practices.
- Prevent discharge of untreated wastewater into natural ecosystems.
- Raise awareness on water conservation through training and communication.

5. Implementation Measures

- Conduct periodic water audits and set reduction targets.
- Install water-efficient fixtures, equipment, and recycling systems.
- Collect and use rainwater where feasible.
- Treat and reuse wastewater in non-potable applications.
- Educate employees and contractors on water-saving practices.

6. Monitoring & Reporting



Water Usage Policy

- Regularly track water usage and report performance.
- Establish KPIs for water consumption, recycling, and discharge quality.
- Share progress in sustainability or annual reports for transparency.

7. Roles & Responsibilities

- **Management:** Provide leadership, resources, and oversight for water management.
- **Environmental & Facility Teams:** Implement conservation initiatives, monitor usage, and report outcomes.
- **Employees & Contractors:** Follow water-saving guidelines and avoid wastage.

8. Review

This policy will be reviewed annually (or as required) to ensure effectiveness, alignment with new technologies, and compliance with water regulations.

A handwritten signature in blue ink, appearing to be 'B. D. O.', written in a cursive style.

Approved BY: